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The term manager is interpreted rather broadly, so any definition of it will not be complete enough. A manager is a person who plans to organize, motivate and control production for the maximum rapid achievement of goals.

Consequently, the manager must have certain qualities, manners, ability to skillfully manage the workforce, make the most of the creative abilities of each employee, thereby ensuring a flexible response to customer requirements.

In my opinion, the most important qualities that a manager should possess and which he should develop in himself. The manager must be an exemplary leader. The main task of the manager is to do business with the help of other people, to achieve teamwork. It means collaboration, not intimidation.

Each manager in his company performs certain functions, the quality of which determines its competence. Among these functions, the main ones are:

- Planning - defining the goals of the organization and actions to achieve them;
- Organization - structuring the work of employees, increasing work efficiency;
- Managing is the process of communicating decisions from a manager to his employees;
- Coordination - coordination and establishment of interconnections to achieve the goals set;
- Motivation - the creation of conditions that motivate employees to effectively perform work in accordance with their responsibilities;
- Control - ensuring the achievement of goals by tracking the process of work, the timing of its implementation and the timely correction of errors.

I believe that a person who wants to become a manager should take care of many aspects, both personal and professional. Those. he must develop both leadership skills, business and human qualities, and take care of his professional training, the ability to plan the activities of the company, coordinate and ensure the control of work.

So how to become a good manager?

For this you need:

- 1) The manager must develop a habit: everything that he encounters is considered from the point of view of business benefits.
- 2) To be attentive and objective to “useless” sentences.
- 3) Reject unnecessary offers, but tactfully and politely.
- 4) Praise in public, encourage one-on-one.
- 5) To be able to listen, to have infinite patience.
- 6) Provide employees with maximum freedom to achieve the goals of the company. etc.

Leadership cannot be defined by any formula. This is a kind of art, skill, skill, talent. Some people possess it by nature. And others never comprehend it.